

Cofnodion Cyfarfod Fforwm Rhieni a Gwarcheidwad / Minutes of the Parents' & Guardian Forum Meeting

Dyddiad / Date: 12 Mai 2026 / 12 May 2026

Amser / Time: 17:30

Lleoliad / Location: Ysgol Dyffryn Conwy

1. Croeso ac Adolygiad o Gofnodion Blaenorol / Welcome and Review of Previous Records

Diolchwyd i'r holl rieni a gwarcheidwaid a fynychodd y cyfarfodydd. Nodwyd bod cynrychiolaeth dda o rieni/gwarcheidwaid gyda dysgwyr ym mlynnyddoedd 7, 8, 9 a 10. Roedd nifer o rieni eraill wedi gobeithio mynychu ond yn anffodus wedi methu ar y funud olaf oherwydd ymrwymadau eraill.

The parents and guardians who attended the meetings were thanked. It was noted that there was good representation from parents/guardians with learners in years 7, 8, 9, and 10. Several other parents had hoped to attend but were unfortunately unable to at the last minute due to other commitments.

Pwyntiau Gweithredu o'r Cyfarfod Diwethaf (17.3.26) / Action Points from the Last Meeting (17.3.26):

- **Adroddiad Interim yr Ysgol Ionawr 2026 (ESTYN):** Casglwyd adborth pellach gan rieni a llywodraethwyr ar gynnwys y llythyr, ond ni dderbyniwyd unrhyw sylwadau ychwanegol.
 - *School Interim Report January 2026 (ESTYN):* Further feedback on the letter's content was sought from parents and governors, but no additional feedback was received.
- **Newidiadau i'r Adroddiadau Llawn:** Bydd ysgol yn parhau i fonitro ansawdd y sylwadau personol er mwyn sicrhau cysondeb ar draws pob blwyddyn ysgol.
 - *Changes to the Full Reports:* The school will continue to monitor the quality of personal comments to ensure consistency across all school years.
- **Cyfathrebu: Ebyst Arweinwyr Cynnydd:** Sicrhawyd bod y rhestr gyswllt hon yn cael ei diweddarau'n syth os bydd unrhyw newidiadau mewn staffio.
 - *Communication: Progress Leaders' Emails:* It has been ensured that this contact list is updated immediately in the event of any staffing changes.
- **Cylchlythyr 'Rhannu':** Crëwyd adran benodol yn y cylchlythyr 'Rhannu' nesaf ar gyfer cofnodion y fforwm rhieni ac i hyrwyddo'r fforwm ymhellach.

- *'Sharing' Newsletter*: A specific section has been created in the next 'Sharing' newsletter for the parent forum minutes and to further promote the forum.
- **Ardal Fwyta a Sodexo**: Cysylltwyd â Sodexo i drefnu bod lluniau o enghreifftiau o'r bwyd ysgol yn cael eu harddangos yn yr ysgol ac ar y wefan/cyfyngau cymdeithasol. Byddant yn gweithio ar hyn dros yr wythnosau nesaf.
 - *Dining Area and Sodexo*: Sodexo has been contacted to arrange for photos of school food examples to be displayed in the school and on the website/social media. They will be working on this over the coming weeks.
- **Annog Presenoldeb yn y Fforwm Rhieni**: Hyrwyddwyd dyddiad y cyfarfod hwn yn eang drwy Class Charts, cyfyngau cymdeithasol, e-bost a'r cylchlythyr.
 - *Encouraging Attendance at the Parents' Forum*: The date for this meeting was widely promoted via Class Charts, social media, email, and the newsletter.

2. Cylchlythyr 'Rhannu' / 'Sharing' Newsletter

Prif Bwyntiau Trafodaeth / Main Discussion Points:

- Mynegodd pawb eu bod yn hapus gyda chynnwys y ddau gylchlythyr diweddaraf.
- Atgoffwyd y rhieni i barhau i anfon gwybodaeth i mewn am lwyddiannau allweddol neu allanol unrhyw ddysgwr.
- Nodwyd y byddai'r cylchlythyr yn llawer gwell pe bai tudalen benodol i bob mater sydd yn cael ei godi ynddo, gan ganiatáu i ddefnyddwyr sgrolio drwy'r ddogfen.
- Nododd rhai rhieni eu bod yn cael anhawster i agor y cylchlythyr ar eu ffonau symudol.
- Everyone expressed satisfaction with the content of both recent newsletters.
- Parents were reminded to continue sending in information regarding any learner's achievements outside of school.
- It was suggested that the newsletter would be much improved by having a dedicated page for each issue raised, allowing users to scroll through the document.
- Some parents noted that they found it difficult to open the newsletter on their mobile phones.

Pwyntiau Gweithredu / Action Points:

- Ystyried ailfformatio'r cylchlythyr i hwyluso sgrolio ac agor y ddogfen ar ffonau symudol.
- *Consider reformatting the newsletter to facilitate scrolling and ease of opening on mobile devices.*

3. Nosweithiau Rhieni / Parents' Evenings

Prif Bwyntiau Trafodaeth / Main Discussion Points:

- Mae rhieni yn deall bod trefnu a sicrhau bod y nosweithiau hyn wedi eu gwasgaru yn briodol dros y flwyddyn academaidd yn heriol.
- Pwysleisiwyd yr angen i sicrhau bod staff yn cadw at yr amser penodedig o 5 munud; mae mynd dros amser yn effeithio ar amserlen pawb arall ar y noson.

- Nodwyd nad yw rhai rhieni yn teimlo'n gyffyrddus yn dod i Nosweithiau Rhieni oherwydd profiadau blaenorol mewn ysgolion, ac oherwydd y pwysau o gorfod symud o un athro i'r llall mewn cyfnod byr iawn.
- Nodwyd yr angen i barhau i annog rhieni i gysylltu ag Arweinydd Cynnydd os oes pryderon yn codi, yn hytrach na disgwyl datrys materion cymhleth o fewn apwyntiad 5 munud ar noson rieni.
- Trafodwyd pwysigrwydd atgoffa rhieni bob tro am y llyfryn "Gwneud y Mwyaf o Nosweithiau Rhieni", sy'n tynnu sylw at sawl ffactor allweddol.
- Gofynnwyd a fyddai bosib lleoli yr holl athrawon yn y neuadd a'r ffreutur i leihau'r angen i symud rhwng nifer o ystafelloedd gwahanol.
- Teimlad cyffredinol bod Noson Rieni Blwyddyn 10 yn digwydd yn rhy hwyr yn y flwyddyn, o ystyried y cynnydd mewn arholiadau erbyn hyn (awgrymwyd symud hon ymlaen).
- Nodwyd bod Noson Rieni Tiwtor Blwyddyn 7 ychydig yn rhy fuan ar ôl iddynt ddechrau (dim ond 3 wythnos ers cyrraedd), ac awgrymwyd ystyried symud hon yn hwyrach.
- Nodwyd bod Noson Rieni Blwyddyn 8 Lawn hefyd ychydig yn rhy fuan yn y flwyddyn ysgol (ystyried symud hon yn hwyrach).
- Mynegodd y rhieni eu bod yn gwerthfawrogi'r nosweithiau rhannu gwybodaeth yn fawr.
- Parents understand that organizing and ensuring these evenings are evenly distributed across the academic year is a logistical challenge.
- The need to ensure staff strictly adhere to the 5-minute limit was emphasized, as overrunning impacts everyone else's schedule on the night.
- It was noted that some parents do not feel comfortable attending Parents' Evenings due to past school experiences, and the pressure of rushing from one teacher to another in a very short timeframe.
- There is a need to continue encouraging parents to contact their Progress Leader if concerns arise, rather than expecting to resolve issues within a 5-minute appointment on a parents' evening.
- The importance of reminding parents about the "Making the Most of Parents' Evenings" booklet, which highlights several key factors, was discussed.
- A query was raised regarding the possibility of hosting all teachers in the main hall and canteen to minimize the need to navigate multiple classrooms.
- There was a general feeling that the Year 10 Parents' Evening is scheduled too late in the year, considering the increased volume of exams (moving this forward will be considered).
- It was noted that the Year 7 Tutor Parents' Evening might be a bit too early, occurring just 3 weeks after starting (moving this later will be considered).
- The Full Year 8 Parents' Evening was also felt to be a bit too early in the school year (moving this later will be considered).
- Parents expressed that they greatly appreciate the information-sharing evenings.

Pwyntiau Gweithredu / Action Points:

- Adolygu amserlen a calendr Nosweithiau Rhieni ar gyfer y flwyddyn nesaf (gan gynnwys Blwyddyn 7, 8 a 10).
- Ystyried ymarferoldeb canoli'r holl athrawon i'r Neuadd a'r Ffreutur.

- Sicrhau bod staff yn glynu at yr amserlen 5 munud ac atgoffa rhieni am y llyfryn canllaw a chysylltu ag Arweinwyr Cynnydd dros faterion mwy.
- Review the Parents' Evening calendar and scheduling for the upcoming year (specifically for Years 7, 8, and 10).
- Explore the feasibility of placing all teachers within the Hall and Canteen area.
- Ensure staff adhere to the 5-minute limit, and remind parents of the guidance booklet and the option to contact Progress Leaders for larger concerns.

4. Adrodd ar Gynnydd Dysgwyr / Reporting on Learners' Progress

Prif Bwyntiau Trafodaeth / Main Discussion Points:

- Roedd pawb a fynychodd yn gwerthfawrogi'r adran newydd yn yr adroddiadau llawn; mae hyn wedi gwella'r sefyllfa yn fawr drwy bersonoli'r adroddiad ar gyfer y disgybl unigol.
- Mynegwyd gwerthfawrogiad uchel o'r adran a ysgrifennwyd gan y Pennaeth.
- Nodwyd bod angen parhau i hyrwyddo ac egluro ystyr y lliwiau a'r graddau a ddefnyddir ar gyfer adroddiadau interim dysgwyr.
- Pwysleisiwyd yr angen i sicrhau bod yr adroddiadau hyn yn cael eu rhannu gyda rhieni mewn digon o amser cyn y nosweithiau rhieni perthnasol.
- All attendees appreciated the new section in the full reports; this has greatly improved the process by making the report more personalized to the individual pupil.
- High appreciation was expressed for the section provided by the Headteacher.
- It was noted that there is still a need to promote and clarify the explanation of colors and grades used within the interim reports.
- The need to ensure these reports are distributed to parents well ahead of parents' evenings was emphasized.

Pwyntiau Gweithredu / Action Points:

- Parhau i hyrwyddo'r canllawiau ar gyfer lliwiau a graddau'r adroddiadau interim.
- Trefnu bod adroddiadau yn cael eu hanfon allan yn gynharach cyn Nosweithiau Rhieni / Gwarcheidwad.
- Continue to promote the guide for interim report colors and grading.
- Ensure reports are distributed with sufficient time prior to Parents' / Guardian Evenings.

5. Arholiadau / Exams

Prif Bwyntiau Trafodaeth / Main Discussion Points:

- Cafwyd adborth cadarnhaol dros ben ar y trefniadau arholiadau hyd yma.
- Nodwyd bod cefnogaeth dda iawn wedi ei chynnig i ddysgwyr bregus.
- Mae rhieni wedi derbyn digon o wybodaeth am yr arholiadau drwy ddiweddariadau e-bost rheolaidd.

- Cafodd yr amserlen arholiadau ei rhannu yn gynnar iawn, sydd wedi bod o gymorth mawr.
- Mynegodd y rhieni eu bod yn gwerthfawrogi'r wefan Arholiadau bwrpasol yn fawr.
- Extremely positive feedback was received regarding exam arrangements so far.
- It was noted that excellent support has been provided for vulnerable learners.
- Parents have received sufficient information regarding examinations via regular email communications.
- The examination timetable was shared early, which was highly appreciated.
- Parents expressed great appreciation for the dedicated Exams website.

Dyddiad y cyfarfod nesaf / Date of next meeting: I'w gadarnhau / To be confirmed. Byddwn yn cyhoeddi y tri cyfarfod ar gychwyn y flwyddyn addysgol nesaf er mwyn sicrhau digon o amser i rieni / gwarcheidwad fod yn ymwybodol pryd mae rhain ymlaen. / We will announce the three meetings at the start of the next educational year in order to ensure enough time for parents / guardians to be aware of when these are on.