



# KS2-3

# Transfer-Transition

Dyddiad Cymeradwyo a Dyddiad Adolygu  
Date Approved and Review Date

*Gweler Cynllun Adolygu Polisiau  
See Policy Review Timetable*

## **Ysgol Dyffryn Conwy Catchment Area KS2-3 Transition Plan 2021/22**

### **1. Context:**

The Ysgol Dyffryn Conwy catchment area is geographically broad and is served by 14 Primary Schools and Ysgol Dyffryn Conwy Secondary School.

The catchment area includes Schools of different sizes that serve the rural areas and town of Llanrwst. All but one of the schools is Welsh-medium, while one school is a Category B school. The linguistic and educational partnership with our Primary schools has been a key element of the successful change in our language medium at KS3 from 2010/11 onwards.

The Strategic partnership between Ysgol Dyffryn Conwy and our Primary partners is key for us as a school and one of which we are very proud. This partnership, its impact and intentions for future strategic planning are now recognized as good practice by the LA, Estyn, GWE and WG Officers.

As part of the response to raising standards in key areas such as Welsh, English, Mathematics and Science we have planned to jointly fund training and PPD; to moderate and share resources and standardize learning and teaching methods. We are now jointly planning at a strategic level and have begun aligning our processes and governor documentation to share good practice and support each other.

We have a strategic vision and strong desire to develop the partnership that already exists in the Catchment for the benefit of our pupils, staff and community. We see this as a strength in a period of declining external support and an increase in sharing good practices, expertise and resources at a local level. We will plan together to implement this vision in our plans for 2021/22 and beyond, recognizing that we have a range of expertise and resources that we can tap into to increase capacity at managerial, educational, support (administrative, financial, ICT and educational) and resources levels when working together across the catchment. We will also identify opportunities for working together as a Catchment Area in response to the challenge of the Donaldson report, 'Successful Futures' and the 'Qualified for Life' document.

**The appended Transition Plans have been produced in response to the statutory requirements by WG for KS2-3 Transition plans (Circular 30/2006).**

## **Dyffryn Conwy Catchment Area Schools:**

### Ysgol Dyffryn Conwy (Secondary)

1. Ysgol Bro Gwydir
2. Ysgol Llanddoged
3. Ysgol Capel Garmon
4. Ysgol Ysbyty Ifan
5. Ysgol Betws-y-Coed
6. Ysgol Dolwyddelan
7. Ysgol Penmachno
8. Ysgol Pentrefoelas
9. Ysgol Cerrigydrudion
10. Ysgol Bro Cernyw
11. Ysgol Dyffryn yr Enfys
12. Ysgol Eglwysbach
13. Ysgol Glan Conwy

Although the numbers in transition from year 6 in the above schools may vary from year to year there is a strong consistency in the pattern of transfer from the Catchment Area schools to YDC. As a result, the above schools are responding to legal requirements for creating transition plans for the catchment area (i.e. more than half the pupils transfer to Ysgol Dyffryn Conwy from primary school).

## **2. Purpose of the Transition Plan:**

- i. To ensure that the Secondary school and its feeder Primary schools build on a solid foundation of collaboration to ensure improved consistency in curricular provision;**
- ii. To outline arrangements for co-ordinating transition arrangements;**
- iii. To jointly plan elements of the curriculum and sharing of good practice including linguistic progression;**
- iv. To improve consistency in learning and teaching methods and strategies, including sharing of good practice, and joint training / PPD;**
- v. To ensure consistency in assessing, monitoring and tracking pupils' progress against their previous attainment e.g. by standardizing and moderating pupils' work, effectively sharing information on pupils' attainment, assessments and progress; and**
- vi. To appraise the impact of the policy and act on standards and jointly planning for future priorities and improvements.**

**The Transition plan is reviewed** annually by producing an Action Plan for the next academic year based on agreed local, LA and National priorities as well as national grant schemes (GAG and Immersion, GEY, GAD).

## **3) Advantages of an Agreed Transition Plan:**

- Improvement in pupils' learning experiences and outcomes as they transfer from KS2, avoiding repetition and lack of challenge;
- Progression in pupils' learning across the key stages, including building on previous content, skills and methodology;
- Improvement in sharing of information between primary and secondary schools so that secondary school teachers have a clear and detailed picture of pupils' strengths and aspects requiring attention;
- A collaborative and constructive partnership between schools and teachers in both sectors to share good practice and learn from each other;
- Consistency and improvement in pupils' assessment outcomes based on an agreed understanding of assessment requirements and characteristics, particularly during transition from year 6 to 7; and
- Improvement in pupils' social and pastoral transition so that they do not find the process of transferring from primary school to secondary school difficult and worrying; they have an understanding of the secondary school's procedures and site prior to transition and an opportunity to get to know some of the teachers who will teach them and the subjects they will learn.

## **4) Content of Transition Plan:**

A transition plan is expected to refer to:

1. Management and coordination of transition
2. Shared curriculum planning.
3. Arrangements for ensuring consistency of learning and teaching strategies.
4. Consistency in assessment.
5. Appraisal of the impact of the policy and its implementation.

**The Policy was approved on behalf of the Catchment School Governing Bodies by:**

<b>SCHOOL:</b>	<b>HEADTEACHER:</b>
1. Ysgol Dyffryn Conwy (Secondary)	<b>Mr Owain Gethin Davies</b>
2. Ysgol Bro Gwydir	<b>Mrs Bethan Jones</b>
3. Ysgol Llanddaged	<b>Mr Gareth Lloyd Davies</b>
4. Ysgol Ysbyty Ifan	<b>Ms Nia Jones</b>
Capel Coed-Elan Schools (Federalized)	<b>Mrs Nia Jones – Artell</b>
5. Ysgol Capel Garmon	
6. Ysgol Betws-y-Coed	
7. Ysgol Dolwyddelan	
8. Ysgol Penmachno	<b>Mrs Bethan Davies</b>
9. Ysgol Pentrefoelas	<b>Mr Rhodri Evans</b>
10. Ysgol Cerrigydrudion	<b>Mrs Eirlys Edwards</b>
11. Ysgol Bro Cernyw	<b>Mrs Sioned Green</b>
12. Ysgol Dyffryn yr Enfys	<b>Mrs Karen Owen</b>
13. Ysgol Eglwysbach	<b>Mrs Nia Daly</b>
14. Ysgol Glan Conwy	<b>Mrs Eifiona Price Williams</b>

**Curriculum for Wales Collaborative Schools:**

- Ysgol Bro Aled, Llansannan** - **Mrs Einir Jones**
- Ysgol Llanfairtalhaiarn** - **Mrs Llinos Mevel**
- Ysgol Llanefydd.** - **Mr Gari Evans**

**Latest Review Date:** \_\_\_\_\_ **September 2021** \_\_\_\_\_

**Appendix A: Ysgol Dyffryn Conwy Primary-Secondary Action Plan 2020/21**

	<b>Priority:</b>	<b>Action:</b>	<b>Desired Outcomes:</b>	<b>Who?</b>	<b>When?</b>	<b>Finance?</b>
<p><b>NORMAL TRANSITION ARRANGEMENTS: PUPIL WELFARE AND PROGRESS</b></p>	<p>1. Continue to ensure effective transition arrangements for year 5 and 6 pupils.</p>	<p>1.1 Organize visits and induction days for year 6 –30-1/7/22.</p>	<p>Year 6 pupils transferring to school have an opportunity to familiarize themselves with the site, meet teachers and their form tutors, meet older pupils including 6th form pupils and have a taste of lessons and various learning activities.</p>	<p>Y6 pupils OGD (administrative arrangements) LMJ/RE/RB day's arrangements</p>	<p>October 2021 June-July 2022</p>	<p>Bus hire costs Transport costs as required Travel costs for pupils and resources as appropriate. Advertisements on the website and in the Weekly News (YDC)</p>
		<p>1.2 Open evening arrangements for years 5 and 6 and their parents (05/10/21) and parents evening for year 6 (30/6/22).</p>	<p>Parents and pupils have an opportunity to visit the site, to discuss with the SMT and subject teachers and to discuss and ask questions about the school.</p>	<p>SMT, OGD open evening arrangements</p>		
		<p>1.3 Transition visits by the Headteacher, Year 7 Head of Progress, ALNCO and year 7 pupils (Summer 2022).</p>	<p>Pupils transferring to the ALN Unit have the opportunity to meet the Unit's staff, spend time in the unit and to learn about the unit's daily routines. The concerns of pupils and parents are alleviated.</p>	<p>LMJ, RE day's arrangements.</p>	<p>June and July 2022 June / July 2022</p>	
		<p>1.4 Additional visits for pupils transferring to the ALN unit and collaboration between the secondary and primary school ALNCO.</p>	<p>MAT pupils have the opportunity to meet, learn and extend their literacy and numeracy skills together.</p>	<p>BEJ/AHE, EG TC/EWJ</p>	<p>October 2021 June 2022</p>	
		<p>1.5 Additional visits for MAT pupils – numeracy (Mathematics Challenge).</p>	<p>Younger pupils develop confidence when visiting YDC and gain experience of using specialist equipment.</p>	<p>Primary Headteachers + OGD, EG, HJ, HMG, JT,</p>		
		<p>5. Welsh moderation pack by collaborating on tasks and activities for extension in Welsh and English.</p>	<p>Primary pupils involved in</p>			
		<p>1.6 Continue to expand opportunities for use of YDC specialist equipment by the Catchment – science, technology, Physical Education ... and develop Successful Futures transition plans.</p>				
		<p>1.7 Add to the transition activities through the role of Bac Coordinator and Physical Education Department.</p>				
		<p>1.8 Share copies of YDC Prospectus with Primary pupils to share ethos and experiences.</p>				

		<p>1.9 Share getting to Know YDC Staff video clips on the school's YouTube Channel.</p> <p>2.0 Virtual Open Evening available on YouTube Channel for an extended period so that parents can revisit!</p>	<p>participation in extracurricular activities and getting to know each other as a result e.g. Clwb Nant Conwy, use of the leisure centre throughout the school, multi-sport activities ...</p> <p>Primary pupils and their parents are aware of the school's wider achievements and experiences.</p>	JVT, RJ/ST/IAE,		
<p>2. <b>NORMAL TRANSITION ARRANGEMENTS: PUPIL WELFARE AND PROGRESS</b></p>	<p>Ensure effective transfer of information about prior attainment between KS2-3 including outcomes of national reading and numeracy tests.</p>	<p>2.1 Meet Catchment Headteachers and Year 7 Head of Progress, Deputy Headteacher and the YDC ALN Coordinator</p> <p>2.2. Visits by the Head of Year to each primary school to meet the pupils, discuss with class teachers and Headteachers.</p> <p>2.3 Visits by the ALNCO to meet individual pupils. Also participate in annual reviews of Catchment Year 6 ALN pupils and plan early intervention where necessary for vulnerable pupils.</p>	<p>Further develop the partnership between Catchment leaders to share information, identify priorities and plan together.</p> <p>Information is used effectively to arrange learning classes based on prior attainment, friends and background pastoral knowledge.</p> <p>National test information is used by all schools to jointly identify priorities and to plan intervention and extension programmes (e.g. Summer school, MAT numeracy and language workshops).</p> <p>ALN pupils' knowledge and needs are effectively transferred and fed into the school's pupil tracking systems (SIMS), fed into pupils' individual education plans, and share with teachers and learning support assistants. The information is used to plan, monitor progress and report on pupils' progress.</p>	<p>Primary Headteachers OGD, LMJ/RB, RE, EG KS2 teachers Headteachers and/or Catchment area Primary School Coordinators EG and AHE (YDC literacy and numeracy coordinators) RE and LMJ YDC teaching and learning support staff.</p>	<p>September 2021 onwards</p> <p>June-September 2021 and 2022</p> <p>June-September 2021 and 2022</p> <p>June-September</p>	<p>Travel costs where applicable.</p> <p>Non-contact time for the Numeracy Coordinator</p> <p>Non-contact time for the Head of Year / ALNCO</p>

					2022 and 2022	
<b>3.NORMAL TRANSITION ARRANGEMENTS: PUPIL WELFARE AND PROGRESS</b>	Continue to ensure appropriate linguistic progression for year 6 pupils as they transfer to year 7 as part of Conwy's Welsh Education Strategy.	Year 6 pupils transfer to the classes with the appropriate medium for them to ensure they continue to make progress in Welsh – either through a first language or second language track.	Head of Year visits to gather KS2 information and data including discussion of pupils' achievement in Welsh and their linguistic track. Pupils are placed in groups appropriate to their language track in KS2 and their linguistic needs for language and language across the curriculum. % of pupils following first language track and Welsh medium remains high or increase according to pupils' previous language track.  Provide resources and language immersion lessons for groups of schools / learners in need of support during the year from November 2021 – Summer 2022. Make late WG immersion application for funding to support Welsh teachers supporting Year 6 learners.	RE/LMJ/RB / OGD/ EWL KS2 teachers and Primary Headteachers	May-June 2022 a 2022  By year 6 visit at the end of June 2022 and 2022	Travel costs where relevant.  Non-contact time for the Head of Year  Late YDC immersion grant application  £10,000
<b>4.KS2-3 MODERATION</b>	Collective response to PPD needs of our staff – KS2-3 Moderation; and raising standards in the core	Staff collaborate on planning, developing agreed learning and teaching strategies, methods and resources in order to continue responding to the Language and Mathematics Programmes of study and work together to transition to the Curriculum for Wales in the subjects of language, mathematics and	Catchment area responds to transition requirements from GWE and WG for moderation and begins to look at Curriculum for Wales requirements from Summer 2022: English KS2-3 Welsh KS2-3 Mathematics KS2-3 Science KS2-3.	Primary Headteachers and EWD/BEJ/AHE/EG /RE/TC/EWJ	Autumn - Summer 2021/22	



	subjects and national tests.	<p>numeracy. Agreed strategies, methods and resources are used to ensure consistency and continuity between key stages and Catchment schools.</p> <p>A joint day for language (Welsh and English).</p> <p>A joint day for Science and Mathematics.</p> <p>Final 2 moderation days <b>Spring/Summer 2022.</b></p>	<p>Moderation is completed within the expected timeline before the end of May 2021.</p> <p>School profiles moderated by catchment schools in the 4 core subjects.</p> <p>School profiles agreed by GWE/WG/Other in line with Regional and national moderation.</p>		<p>Autumn/Spring</p> <p>Summer Term</p>	School 2021/22 grants
<b>5. CATCHMENT BUSINESS MANAGEMENT SCHEME</b>	<p>Strategic joint planning for future sharing of resources and expertise: Catchment Area Business Managers Plan.</p> <p>Revisit business case to look at options after March 2022</p>	<p>Joint planning meetings, interviews for 3 new business managers; progress review meetings and identification of needs. Monitoring and evaluation arrangements.</p> <p>Meet with Dr Lowri Brown.</p> <p>Create a suitable Business Case for presentation to primary schools.</p> <p>Ensure plan in place for April 2022 onwards.</p>	<p>Strategic use is made of funding, resources and staff at catchment level for the benefit of our pupils, staff and the wider community.</p> <p>Priorities:</p> <ul style="list-style-type: none"> <li>- Catchment Business Managers Plan</li> </ul>	<p>Primary Headteachers, YDC SMT</p> <p>Conwy Director of Education</p>	<p>Termly Meetings October, January, April, June</p> <p>September 2021</p> <p>October 2021</p> <p>April 22</p>	<p>Small and rural schools grant scheme.</p> <p>Costs of creating a business case Create a Service Level Agreement</p>
<b>6.</b>	Joint	Progression for the Let's Think Project	Priority 1 for Languages, Literacy	Head of	Autumn	GWE MFL

<b>CURRICULUM FOR WALES PROJECTS</b>	<p>planning and sharing of resources and expertise for</p> <p>Prioritise:</p> <p>i) MDaP Health and Mathematics and Numeracy</p> <p>ii) Strategic Planning for Curriculum for Wales following the publication of Curriculum for Wales Frameworks and Guidelines - January 2022.</p>	<p>and the KS2-3 Foreign Languages Project plan for GWE. (See spending and action plan). Continue to collaborate on the project and evaluate impact.</p> <p>Meet as Catchment Heads to become familiar with the curriculum in order to plan strategic planning activities for 2021/2022 onwards.</p> <p>Link this with the new Professional Standards and the 2021/22 Professional Learning funding where appropriate. Collaborate on pedagogy.</p> <p><b>Jointly plan a Curriculum for Wales additional INSET day JANUARY 2022.</b></p>	<p>and Communication – Projects in French/MFL, Welsh and English Literacy</p> <p>Priority 1 Mathematics and Numeracy – joint meetings and sharing of resources with BEJ and AHE from YDC</p> <p>Priority 3 – Health and Welfare – sharing of experiences and resources and joint planning along the continuum.</p>	<p>French/MFL Department and French/MFL Department, GWE MFL Adviser, KS2 teachers, LET’s THINK and the English Department.</p> <p>NJA/EG-OGD and Primary Headteachers + YDC and Catchment Staff</p> <p>All schools in the Catchment Area.</p>	<p>Term onwards – one year cycle.</p> <p>In line with the WG scheme.</p>	<p>Scheme</p>
<b>ALN Transition</b>	<p>1. ALN Transition Facilitator Scheme</p> <p>2. Devolve Catchment</p>	<p>In accordance with the GWE / WG ALN Transition Facilitation scheme</p> <p>Ensure that staff, governors and parents receive timely information and guidance on the ALN transition. Plan and work together to ensure continuity of provision and coordinated support for catchment ALN pupils while moving towards</p>	<p>Respond to GWE / Conwy LA guidance on the ALN Transition agenda to ensure that all the schools in the catchment area are prepared for the statutory changes from 2021 and work together to that end.</p> <p>Respond strategically and actively to Conwy LA’s intention to devolve</p>	<p>School ALNCOs and Catchment Facilitator + Chair of YDC Catchment ALN Meetings.</p> <p>Conwy LA Officers Catchment Headteachers/AL</p>	<p>2021/22, onwards, in line with timing of scheme</p> <p>In the</p>	<p>ALN Facilitation Grant.</p> <p>Devolved Budget (Spring 2022 onwards according to</p>

	Area ALN Learning Assistants SLA	2021/22 and statutory changes. Plan to respond to the devolution of funding and moderation arrangements for ALN learning assistants at Catchment level by Conwy LA.	funding and moderation arrangements for ALN Assistants at Catchment level and work together at catchment level to that end.	NCOs.	financial year 2021/22 onwards.	LA and Catchment Area timing).
<b>Welsh Language</b>	Collaborate as a catchment area as part of Conwy's Welsh Education Strategy and Regional Welsh Language Scheme.	<ol style="list-style-type: none"> <li>1. Identify catchment facilitator and individuals who already lead on the Welsh language/Language Charter within catchment schools.</li> <li>2. Work together to produce a helpful scheme making appropriate use of county human resources such as the Advisory Teacher Team in order to add capacity and share good practice.</li> <li>3. Share information from relevant strategic and PPD meetings to support catchment schools in responding to the priority and goal of a million Welsh speakers by 2050.</li> <li>4. Jointly plan the strategic use of additional and limited financial resources to support the priority.</li> </ol>	Add capacity to respond strategically to this priority and continue to develop Welsh in the Catchment and in conjunction with Ysgol y Creuddyn and its Catchment area. Very few schools beyond the two catchment areas produce pupils who are truly bilingual.	<p>School and Catchment area Welsh Language Facilitators.</p> <p>All Catchment area schools.</p> <p>All Catchment area staff.</p> <p>Conwy Advisory Teacher Team.</p>	2021/22 as per relevant LA and GWE meetings.	Relevant funding through the GWE Welsh Cluster scheme.

**IMPORTANT DATES Primary-Secondary:**

Yr 6 Visiting Day 1	– date to be confirmed
Yr 6 Visiting Days 2 a 3	30-1/7/2022
Open Evening for Yr 5 and 6 Parents	5/10/21
Yr 6 Parents Evening	<b>Thursday Evening – 30/06/22 (6.00pm – 7.00pm)</b>
Drama lessons in Primary school	– date to be confirmed
Music lessons in Primary school	– date to be confirmed
Rugby Tournament	– date to be confirmed
(Mathematics Challenge)	– date to be confirmed
<b>Summer 2022 Moderation</b>	– date to be confirmed
National Tests	– date to be confirmed
<b>Curriculum for Wales INSET</b>	<b>January 2022</b>
<b>Catchment Headteachers</b>	<b>Meetings: 20/10/21, Spring and Summer term to be arranged.</b>

Continue to support Let's Think and Foreign Languages/French (Language, Literacy and Communication activities) schemes. Use of specialist resources – Technology Workshop; Science Laboratories – as requested by primary schools.