

Cofnodi Achos o Fwlio
Reporting a Bullying Incident



Cwblhau ffurflen cofnodi achos ar Google Classroom.
Complete incident report form on Google Classroom.

Tiwtor dosbarth i drafod yr achos gyda'r dioddefwr.
(FFURFLEN SGRINIO 1)
*Form teacher to discuss the incident with the victim.
(SCREENING FORM 1)*

Gadael i aelod o staff wybod am yr achos o fwlio a chwblhau y ffurflen cofnodi achos ar Google Classroom.
Report the bullying incident to a member of staff and complete incident report form on Google Classroom.

Aelod o staff i drafod yr achos gyda'r dioddefwr.
(FFURFLEN SGRINIO 1)
*Member of staff to discuss the incident with the victim.
(SCREENING FORM 1)*

Yr tiwtor dosbarth / aelod o staff i gwblhau colofn J yn y daenlen.
The form tutor / member of staff to complete column J in the spreadsheet.

Bwlio
Tîm KiVa yn cwrdd â'r dioddefwr a'r bwli ac yn gadael i rieni wybod.
Bullying
KiVa team meet the victim and the bully, inform parents.

Bwlio: Na
Mae'r tiwtor dosbarth yn delio gyda'r digwyddiad.
Bullying: No
The incident is dealt with by the form tutor.